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Mr Mark Anthony Counihan  
The Field  
249 Neasden Lane  
NW10 1QG

16<sup>th</sup> July 2020

Our Ref: Premise Licence 14861

Dear Mr Counihan,

**Licensing Act 2003 - Breach of Premise Licence Conditions**  
**Re: The Field, 249 Neasden Lane NW10 1QG**

I am writing to confirm my visit on Saturday 4<sup>th</sup> July 2020 at 20:30hrs with Sergeant Michael Sullivan and his team. An inspection was conducted in the presence of the DPS, Ms Camelia Viorica Mihoc. It became apparent that the following conditions attached to the current premises licence were not being complied with:

**Condition 7** - A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.

*Comment: The premise licence was not displayed.*

**Condition 15** - Before staff are authorised to sell alcohol they will undergo induction training to cover the responsibility of persons selling alcohol, the age verification policy and the premises licence conditions. Refresher training will be completed every 6 months.

*Comment: There were no records to view.*

**Condition 16** - Staff training will be documented and signed by the DPS and the member of staff receiving the training. This training log shall be kept on the premises and made available for inspection by police and relevant authorities upon request.

*Comment: There were no records to view.*

**Condition 20** - Toilets shall be checked at least every two (2) hours for the use of drugs and other illegal activities.

*Comment: Ms Mihac said she was too busy to check the toilets every 2 hours.*

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**Condition 21** - A toilet check list shall be displayed on the wall in all toilets. Staff shall use these checklists to record their name and certify the time of the check. Checklists are to be replaced daily and old checklists must be retained and made available for inspection by the Police and authorised officers from Brent Council.

*Comment: There was no toilet check list displayed in the wall in all the toilets.*

**Condition 25** - The licensee shall keep an incident book which shall be available to the police and Licensing Authority. The incident book will record:

- a. Weekly checks of the CCTV system – date, time, whether or not satisfactory.
- b. Defects in the CCTV system – details and action taken to rectify
- c. Allegations of crime – details of any crime reference, date and time and brief description of incident
- d. Refusal of sale of alcohol - description of person refused, reason for refusal, date, time and person refusing
- e. Ejections from the premises – date, time, description of person ejected, reason, person ejecting individual
- f. Visits by responsible authorities – date, time, name of officer and authority, reason for visit
- g. Details of any door supervisors on duty at the premises – date, time, full name and badge/licence number
- h. Details of any complaints – date, time, brief description of complaint, name of person taking complaint, details of action taken.

*Comment: I am aware that my colleagues from the Licensing Authority and Licensing Police Department visited the premises on a number of occasions including 29<sup>th</sup> April 2020, 12<sup>th</sup> May 2020 and 26<sup>th</sup> May 2020. None of these visits were recorded.*

### Other Matters

On 12<sup>th</sup> May 2020, Licensing Inspector Susana Figueiredo visited the premises to serve a prohibition notice under The Health Protection (Coronavirus, Restrictions) (England) Regulations 2020. At the time of her visit, she was informed that you were in Ireland due to family matters.

During my visit on 4<sup>th</sup> July 2020, Ms Mihoc confirmed that you were still in Ireland until further notice.

Unfortunately, we do not appear to have a contact telephone and email address for you. Furthermore, I am unsure if the home address you have provided on the premise licence is still valid.

I would appreciate if you could contact me at your earliest convenience to discuss the matters above.

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Should we find evidence that you are failing to comply with the above conditions, the premise licence may be subject to a review or/and you may be prosecuted.

I look forward to hearing from you.

Yours Faithfully



Esther Chan  
Licensing Inspector  
Regulatory Services

cc: Brent Licensing Police Department  
Camelia Viorica Mihoc - DPS  
Robert Sutherland – Keystone law Limited

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